



MORTGAGE APPLICATION CHECKLIST

PLEASE PROVIDE THE FOLLOWING INFORMATION WITH YOUR APPLICATION. RETURN ANY MISSING ITEMS AS QUICKLY AS POSSIBLE. NON-RECEIPT OF THESE ITEMS WILL DELAY THE PROCESSING OF YOUR APPLICATION.

Applicant Name(s): _____
(X) Missing items

All applicants:

- _____ Copy of drivers license with photo or two forms of alternative identification
- _____ Agreement of sale for house being purchased (with *ink* signatures)
- _____ One month bank statement for all monies listed on the application as an asset
(All pages)
- _____ Copy of last years W-2 form
- _____ Application fee \$_____ Due on the fourth business day.
- _____ Recent pay stub evidencing year to date income
- _____ Proof of social security check/pension/disability check – can be a recent bank statement evidencing direct deposit
- _____ Gifts – Donor name, address, phone number and relationship to applicant(s)

Loan Forms:

- _____ Signed application
- _____ Blanket authorization
- _____ Mortgage application disclosure
- _____ Servicing disclosure statement
- _____ Escrow for taxes and insurance
- _____ Privacy/Patriot Act disclosure 4506T

Applicants who currently own a home:

- _____ Agreement of sale for house being sold. (with *ink* signatures)
- _____ If you own a second or investment home, provide your recent Federal income tax return with all schedules or current leases.
- _____ Copy of homeowner and flood insurance polices (N/A for existing FB mortgage customers)

Other:

- _____ Names and addresses of landlords covering the past 12 months
- _____ If you wish to have alimony, child support or separate maintenance considered as income, please provide verification for the last 12 months
- _____ Payment history of alimony and/or child support for last 12 months, if applicable
- _____ For those applicants who are self employed, or with ownership interest in a company, or receive commission, please provide personal and business tax returns (if applicable) for the past two years.
- _____ For construction loans, copies of plans and specifications, construction contracts with builder, cost breakdown

Misc Items:

Please deliver these items to our closest branch office or mail to:
Mortgage Department, Franklin Bank
1179 Route 40, P.O. Box 230
Woodstown, NJ 08098-0230